

## TRANSPORTATION PERFORMANCE AUDIT BOARD

Friday, May 7, 2004  
10:00 a.m. – 12:00 Noon  
Everett Station, Weyerhaeuser Room  
3201 Smith Avenue  
Everett, Washington

### - Minutes -

---

The meeting was called to order by Chair Doug Hurley at approximately 10:10 a.m. Members present were: Ericksen, Haugen, Hegstrom, Horn, Hurley, Noguchi, Ostrowski, and Pertee. Members absent were: Pyles, Romero and Sykes.

#### 1. Report of the Chair

- a. Minutes - The minutes of the April 2, 2004 TPAB meeting were approved.
- b. Treasurer's Report - Diane Schwickerath, LTC Staff, presented the Treasurer's Report.
- c. Selection of TPAB Vice-Chair - John Ostrowski nominated Tom Noguchi, Senator Haugen seconded. Chair Hurley moved that Tom Noguchi be appointed as the Vice-Chair. Motion passed.

Chair Hurley provided some brief background regarding discussions he had with Nate Naismith and Tom Noguchi regarding the support and communication of TPAB decisions, and the development of a TPAB chartering document. This item was further discussed under agenda item 3.

Chair Hurley then discussed a letter he received from Representative Murray regarding a TPAB work plan. In his letter, LTC Chair Murray indicated that he has requested the LTC Executive Committee to consider approving an annual work plan and budget for TPAB. As relates to a work plan, Chair Hurley suggested the following six topics for the board's consideration:

- Performance of the Nickel Program
- Assessment of the progress relative to permit reform
- Assessment of the progress of contracting out, design-build and other outsourcing tools
- Review of the preservation program
- A review of the congestion relief elements suggested in the combination of the commute trip reduction program and incident response program
- An examination of the auto theft issue.

This item was discussed further under agenda item 3.

#### 2. Summary of Pre-Nickel and Nickel Capital Projects (Including Underlying Structure and Budget)

Paula Hammond and John Conrad, WSDOT, provided members with a handout entitled "Summary of Pre-Nickel and Nickel Capital Projects". They then presented its contents in detail, showed members how items in one section related to those in others, and responded to questions from members. Contents of the handout included:

- Draft WSDOT 2003-07 Business Plan
- 2003-05 Budget Overview
- 10 Year Capital Project Delivery & Reporting
- Gray Notebook
- Project Management & Reporting

### **3. Presentation of TPAB Chartering Document, followed by Summarization of Decisions/Next Actions**

Chartering - Nate Naismith, LTC, introduced the chartering document. He explained it had been developed to address concerns raised by TPAB members regarding the roles of members and staff, and how TPAB decisions were being communicated. Its purpose is to increase the effectiveness of the TPAB by more clearly defining the roles of TPAB members and staff, reduce the number of and length of e-mails, and to improve communications, understanding, and implementation of TPAB decisions. It is not a document that will be passed or voted on by the board, but is intended as a tool for understanding.

Work Plan - Chair Hurley returned to the discussion of the letter from Representative Ed Murray requesting a TPAB annual work plan and budget for the LTC's approval. LTC's intent is to streamline the LTC approval of TPAB proposals by approving the single work plan and thus not having to meet to approve each project the TPAB agrees to pursue. Senator Haugen also suggested that the TPAB may want to consider an additional staff person (research analyst) for TPAB while drafting the work plan and budget.

Related to an item already approved by the board, Chair Hurley invited Aubrey Davis, Chair of the Washington State Transportation Commission, to address the board regarding the Commission's oversight responsibility of the Department of Transportation. Commissioner Davis shared his concern that the proposed scope of work for the "Review of Performance and Outcome Measures of the WSDOT Highways and Ferries Programs" did not recognize the Commission's assigned responsibility for accountability of the Department in both basic legislation and in a special law which passed a year or so ago. He suggested that the scope of work should also address the role of the Commission since that has been assigned by the Legislature. Since the RFP has not yet been published, Chair Hurley directed staff to incorporate language into the scope to include the role of the Transportation Commission.

Chair Hurley then reiterated his suggested work plan items and asked the board for comments or additions. Senator Haugen indicated that she liked the list, but wanted to add ferries, stating that people across the state continue to criticize how much it costs to run. Senator Horn commented that he would like to see the final audits focused and specific so that the results of the audit will be easily understood by the public. Representative Ericksen suggested that, at a later date, he would like to see the CRAB, TIB and FMSIB consolidation considered, but wasn't sure if this fell under the purview of the TPAB.

Chair Hurley indicated that he would be willing to set the auto theft issue aside, but stated that he would like to have one special meeting to include the State Patrol and other people involved to learn more about it, and then perhaps send a letter to the Legislature suggesting this issue be examined.

Senator Haugen expressed her interest that TPAB be given authority to move forward and not have to wait for further LTC approvals. She then made a motion that Chair Hurley (working with someone he chooses) be given the authority to develop a work plan and budget (based on this meeting's discussions), and that the work plan be presented at the June TPAB meeting for submission to the LTC at its June meeting. Rich Perteet seconded the motion -- Motion passed.

The next meeting is scheduled for June 4 in Bellevue.

The meeting was adjourned at approximately 12:30 p.m.